



Mayor Elise Partin	Mayor Pro-Tem James E. Jenkins	Council Members Ann Bailey-Robinson Phil Carter Tim James	City Manager Tracy Hegler	Assistant City Manager James E. Crosland
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**City of Cayce
Regular Council Meeting
January 5, 2021**

A Regular Council Meeting was held this evening at 6:00 p.m. via Zoom video and conferencing software. Those present included Mayor Elise Partin and Council Members Ann Bailey-Robinson, Phil Carter, Tim James and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, Planning Director Carroll Williamson, IT Director Jamie Beckham and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified. Mayor Partin stated that the meeting was being recorded through Zoom. She stated that the public was provided a call in number to be able to follow all of the City business as normal. She asked any caller to mute their audio so there would not be any feedback. She stated that the meeting organizer was also able to mute calls. Mayor Partin stated that the public could speak on any item on the agenda if they prearranged speaking with the City's Municipal Clerk.

Call to Order

Mayor Partin called the meeting to order and Council Member Bailey-Robinson gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Approval of Minutes

Mayor Pro Tem Jenkins made a motion to approve the December 1, 2020 Regular Council Meeting minutes and the December 16, 2020 Regular Council Meeting minutes as written. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

A. Presentation of Whole Sole Award

Mayor Partin stated that the Whole Sole Award, also known as the Extra Mile Award, was given to employees that go the extra mile in public service. She stated that included a special act(s), not directly related to job duties, which related to dedication or a special service act to the public, a consistent, outstanding act(s), directly related to job, which related dedication or service to the public, an extra measure of safety compliance,

which related dedication or service to the public, an extra measure of safety compliance, which resulted in dedication or special service to the public, special act(s) directly related to employee relations and operations within City operations and special effort in training and development, which results in dedication to the City, or a City-related organization.

Mayor Partin stated that Council Meetings were being held virtually therefore City IT staff pre-recorded her awarding Ms. Katinia Taylor the Whole Sole Award earlier that week outdoors. The video began playing and in it Mayor Partin stated that Katina Taylor was nominated for the Whole Sole Award for special acts not related to her job duties. The nomination read that Katinia was a wonderful asset to the City of Cayce in so many ways. As the Administrative Coordinator for the City Manager's office she not only learned her job duties but also took the initiative to learn how to assist the Water Department staff with the many aspects of their job. She learned how to process water and sewer bill payments, set up new accounts and do work orders. She also learned how to use the City's software to assist the many customers who call about their water and sewer accounts. She was a tremendous help to the Water Department daily. Katinia recently took a new position with the City as the Utility Department's Administrative Coordinator. While learning the many responsibilities of her new position she also trained the new staff member who filled her position in the City Manager's office. Katinia spent almost two weeks training her new co-worker while performing all the duties of her new position. The City Clerk was out sick the week of the City's Christmas events and was unable to work the night of the Christmas in Cayce Drive Through event. Katinia volunteered to work that night to ensure that the event went smoothly. The event was a huge hit and was enjoyed by all who attended. Katinia truly went above and beyond. Katinia always displays a professional attitude, an extremely strong work ethic, and a genuine love for her job. Daily she displays a positive attitude to co-workers, citizens, and working professionals that she comes in contact with. She consistently completes her work in a timely manner, helps others with their work if they need assistance and her work is always completed professionally. No matter how big or small the tasks are that she is assigned, she never complains, rather, she grabs the bull by the horns and gets the job done. She not only takes the time to do her job, she takes the time to learn everyone else's jobs so that she can assist at any given moment. This is a testament to how much she loves the City and helping others and why she is deserving of the City's Whole Sole Award. Mayor Partin and Council thanked Katinia for always going above and beyond.

Resolutions

- A. Consideration and Approval of Resolution Recognizing Lexington Medical Center's 50th Anniversary

Council Member James made a motion to approve the Resolution congratulating Lexington Medical Center on its 50th Anniversary. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

Ordinances

- A. Discussion and Approval of Ordinance 2021-01 Amending Zoning Map and Rezoning Parcel of Property Located at Northwest Corner of Taylor Road and 12th Street Extension (TMS-005799-01-011) from D-1 to M-1 – First Reading

Ms. Hegler stated that the property is located at Taylor Road and 12th Street Extension. The applicant wishes to re-zone the property from D-1 to M-1 to allow for a physical and occupational therapy use, which Staff classifies as Rehabilitation Services, a permitted use in the M-1 District. She stated that a D-1 Development District is an agricultural holding zone. The land use category for this property is designated as Commercial-Business/Industrial and the M-1 Zoning District is a Compatible Zoning District, according to the current comprehensive plan. She stated that the Planning Commission voted on the requested re-zoning from D-1 to M-1 at the Planning Commission meeting on December 21, 2020. No one spoke for or against the rezoning.

Mayor Pro Tem Jenkins made a motion to approve Ordinance 2021-01 on First Reading. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

- B. Discussion and Approval of Emergency Ordinance 2021-02 Amending Emergency Ordinance 2020-38 Concerning Electronic Meetings and Related Measures for City Boards and Commissions so as to Extend the Ordinance Expiration Date

Council Member James made a motion to approve Emergency Ordinance 2021-02. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler stated that City staff was working on a modified schedule following the Holiday break. She stated that this would not slow down or diminish City services to citizens and customers. She stated that the Riverwalk had recently flooded due to heavy rains and the Parks' staff did an excellent job of getting it cleaned and reopened quickly. She stated that the Sanitation Department's new auto loader truck should be delivered in the next two weeks. She stated that Sanitation staff had been training on how to drive and operate the new truck. She stated that staff had started working on the FY21-22 budget.

Committee Matters

- A. Approval to Enter the Following Committee Approved Minutes into the City's Record

Planning Commission – November 16, 2020

Council Member Bailey-Robinson made a motion to enter the Commission approved November 16, 2020 Planning Commission minutes into the record. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

B. Appointments and Reappointments Standard Technical Codes Boards of Appeals – One (1) Appointment

Council Member Carter made a motion to appoint Mr. Scott Miller to the Standard Technical Codes Board of Appeals. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

C. Annual Appointment of Council Members to City Foundations

Mayor Pro Tem Jenkins made a motion to appoint Council Member Bailey-Robinson to the City's Beautification Foundation. Council Member James seconded the motion which was unanimously approved by roll call vote.

Council Member James made a motion to appoint Council Member Carter to the City's Public Safety Foundation. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member James thanked Mayor Partin, Ms. Hegler and the City's Public Relations Consultant, Ms. Ashley Hunter, for their hard work on the Saturday before. He also thanked Public Safety staff for assisting another agency in trying to locate a possible murder suspect.

Executive Session

A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

There were no items to be discussed in Executive Session.

Adjourn

Mayor Pro Tem Jenkins made a motion to adjourn the meeting. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:25 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk